

# Brookfield Properties

December 24, 2021

## **BSE Ltd.**

Corporate Relationship Department,  
1<sup>st</sup> Floor, New Trading Ring,  
Rotunda Building, P J Towers,  
Dalal Street, Fort, Mumbai – 400 001  
corp.relations@bseindia.com

**SCRIP CODE: 543261**

**SCRIP ID: BIRET**

## **National Stock Exchange of India Ltd.**

Exchange Plaza, 5<sup>th</sup> Floor,  
Plot no. C/1, G Block  
Bandra-Kurla Complex, Bandra(E),  
Mumbai-400051  
cm1ist@nse.co.in

**SYMBOL: BIRET**

**Subject:** *Corrigendum to the notice dated December 17, 2021 for conducting the First Extraordinary Meeting of the unitholders of Brookfield India Real Estate Trust scheduled to be held on Friday, January 14, 2022 at 4:30 P.M. (IST) through Video Conference/ other Audio-Visual Means instead of conducting physical meeting pursuant to SEBI Circular dated December 22, 2021*

**Reference:** *Letter dated December 20, 2021 w.r.t notice of first extraordinary meeting of unitholders of Brookfield India Real Estate Trust*

Dear Sir/Ma'am,

We refer to the intimation dated December 20, 2021 wherein it was intimated that Brookfield India Real Estate Trust, acting through its Manager, Brookprop Management Services Private Limited (the "**Manager**"), had issued notice dated December 17, 2021 (the "**Notice**") for conducting the extraordinary meeting ("**EM**") of the unitholders of Brookfield India Real Estate Trust ("**Brookfield India REIT**") scheduled to be held on January 14, 2022 at 4:30 p.m. IST at Hotel Trident, Conference Room "Orloff & Cullinan", C- 56, G Block, Bandra Kurla Complex, Mumbai 400051 to transact the business(es) as set out in the Notice.

Subsequent to the date of Notice, SEBI vide its circular no. SEBI/HO/DDHS/DDHS\_Div2/P/CIR/2021/697 dated December 22, 2021 has extended the facility to conduct annual meetings of unitholders in terms of regulation 22(3) of SEBI (Real Estate Investment Trusts) Regulations, 2014 and meetings other than annual meeting, through VC or through OAVM till June 30, 2022.

Accordingly, in view of the current covid situation in the country and growing concerns on the spread of the new covid variant, Omicron and the SEBI circular dated December 22, 2021, please find enclosed herewith the Corrigendum to the Notice issued to the unitholders of Brookfield India REIT for conducting the extraordinary meeting of the unitholders scheduled to be held on January 14, 2022 through Video Conference/ other Audio-Visual Means instead of physical meeting.

The notice of the extraordinary meeting, corrigendum to the notice dated December 17, 2021 and other relevant documents are also available on our website at <https://www.brookfieldindiareit.in/acquisition/#acquisition>.

# Brookfield Properties

You are requested to take the above information on record.

Thanking You.  
Yours Faithfully,

For **Brookprop Management Services Private Limited**  
(as a manager of **Brookfield India Real Estate Trust**)



**(Ruhi Goswami)**  
**Compliance Officer**  
**CC:**

Axis Trustee Services Limited  
Axis House, Bombay Dyeing Mills Compound  
Pandurang Budhkar Marg, Worli  
Mumbai 400 025, Maharashtra, India

# Brookfield

India Real Estate Trust

## BROOKFIELD INDIA REAL ESTATE TRUST

*(Registered in the Republic of India as an irrevocable trust under the Indian Trusts Act, 1882 and as a real estate investment trust under the Securities and Exchange Board of India (Real Estate Investment Trusts) Regulations, 2014, having registration number IN/REIT/20-21/0004)*

**Principal Place of Business:** Candor TechSpace IT/ ITES SEZ, Building 5A/10, Sector-48, Tikri (Near Subash Chowk), Gurugram 122 018, Haryana, India

**Compliance Officer:** Ms. Ruhi Goswami

**Tel:** +91 124 3821400; **E-mail:** reit.compliance@brookfield.com; **Website:** brookfieldindiareit.in

### **CORRIGENDUM TO NOTICE OF THE EXTRAORDINARY MEETING OF THE UNITHOLDERS SCHEDULED TO BE HELD ON JANUARY 14, 2022 AT 4:30 PM (IST) THROUGH VIDEO CONFERENCE/ OTHER AUDIO-VISUAL MEANS INSTEAD OF CONDUCTING PHYSICAL MEETING PURSUANT TO SEBI CIRCULAR DATED DECEMBER 22, 2021**

Brookfield India Real Estate Trust, acting through its Manager, Brookprop Management Services Private Limited (the “**Manager**”), had issued notice dated December 17, 2021 (the “**Notice**”) for conducting the extraordinary meeting (“**EM**”) of the unitholders of Brookfield India Real Estate Trust (“**Brookfield India REIT**”) scheduled to be held on January 14, 2022 at 4:30 p.m. IST at Hotel Trident, Conference Room “Orloff & Cullinan”, C- 56, G Block, Bandra Kurla Complex, Mumbai 400051 to transact the business(es) as set out in the Notice.

The Notice was circulated to all the unitholders through e-mails on December 20, 2021, whose email IDs were registered and to other unitholders, physical copies of the Notice were dispatched on December 22, 2021 at their registered address in the permitted mode.

The Securities and Exchange Board of India (“**SEBI**”) circular no. SEBI/HO/DDHS/DDHS/CIR/P/2021/21 dated February 26, 2021, permitted REITs/InvITs to conduct annual meetings of unitholders through VC/OAVM till December 31, 2021 and other meetings of unitholders through Video Conferencing (“**VC**”) or through Other Audio-Visual Means (“**OAVM**”) till June 30, 2021, Accordingly, on the date of the Notice, the proposed EM of Brookfield India REIT could be held only by way of a physical meeting.

However, SEBI vide its circular no. SEBI/HO/DDHS/DDHS\_Div2/P/CIR/2021/697 dated December 22, 2021 (subsequent to the date of the Notice) has extended the facility to conduct annual meetings of unitholders in terms of regulation 22(3) of SEBI (Real Estate Investment Trusts) Regulations, 2014 (“**REIT Regulations**”) and meetings other than annual meeting, through VC or through OAVM till June 30, 2022.

Considering, the current covid situation in the country and growing concerns on the spread of the new covid variant, Omicron and in view of the SEBI circular dated December 22, 2021, allowing the REIT’s to conduct unitholders meeting through VC/OAVM till June 30, 2022, Corrigendum to the Notice is hereby issued to the unitholders of Brookfield India REIT that the extraordinary meeting of the unitholders scheduled to be held on January 14, 2022 as physical meeting at Hotel Trident, Conference Room “Orloff & Cullinan”, C- 56, G Block, Bandra Kurla Complex, Mumbai 400051, will now be held through VC or OAVM to transact the business, as set out in the Notice already been circulated to all the unitholders of Brookfield India REIT.

Pursuant to the change of mode of convening the EM from physical to VC/OAVM through this Corrigendum, Notes alongwith **Annexure B and C** annexed with the Notice dated December 17, 2021 should be read as detailed below and in the Transaction Document annexed as **Annexure D** to the Notice, the venue of the EM to be read as EM being conducted through VC/ OAVM.

**KINDLY NOTE THAT THE BUSINESS(ES) AND RESOLUTION(S) MENTIONED IN THE NOTICE AND EXPLANATORY STATEMENT PROVIDED IN ANNEXURE A AND TRANSACTION DOCUMENT PROVIDED IN ANNEXURE D SHALL REMAIN THE SAME (EXCEPT AS MENTIONED ABOVE).**

This Corrigendum shall form an integral part of the Notice dated December 17, 2021 for calling the extraordinary meeting of unitholders.

**For and on behalf of the Brookfield India  
Real Estate Trust, acting through the  
Manager, Brookprop Management Services  
Private Limited**

**Sd/-**

**Ruhi Goswami**

Compliance Officer

Date: December 24, 2021

Place: Gurugram

## Notes:

1. In view of the current covid situation in the country and growing concerns on the spread of the new covid variant, and circular no. SEBI/HO/DDHS/DDHS\_Div2/P/CIR/2021/697 dated December 22, 2021 issued by the Securities and Exchange Board of India (“SEBI”), real estate investment trusts (“REITs”) are allowed to hold the meetings of unitholders through VC/ OAVM, without the physical presence of unitholders at a common venue. Hence, in compliance with the above Circular, the EM of unitholders of Brookfield India REIT is being held through VC/ OAVM.

Brookprop Management Services Private Limited (“**Manager**”), on behalf of Brookfield India REIT, is providing a facility to the unitholders as on the cut-off date, being Friday, January 07, 2022, (the “**Cut-Off Date**”) to exercise their right to vote by electronic voting systems from a place other than venue of the EM (“**Remote e-voting**”) on any or all of the items of business specified in the accompanying Notice. Voting by electronic mode is a convenient means of exercising voting rights and may help to increase the unitholders’ participation in the decision-making process. It may be noted that the Remote e-voting facility is optional. The Manager, on behalf of Brookfield India REIT, has engaged the services of Link Intime India Private Limited (“**Registrar and Transfer Agent**”) for the purpose of providing Remote e-voting facility to the unitholders. The resolution assented to by the requisite majority of unitholders shall be deemed to have been passed at the date of the meeting convened in that behalf.

The detailed instructions and procedure for voting and participation is given as follows:

Procedure and Instructions for participating in the EM through VC/ OAVM and voting on the date of EM is detailed in the Notice as below:

- (i) participation in the extra ordinary meeting through OAVM through the Instameet platform of our registrar and transfer agent detailed in **Annexure B** or;
  - (ii) Procedure and Instructions for “Remote e-voting” as **Annexure C** or;
2. Only those Unitholders whose names are recorded in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date i.e., Friday, January 07, 2022 will be entitled to cast their votes by Remote e-voting as well as voting in the EM.
  3. The Manager, on behalf of Brookfield India REIT, has engaged the services of Link Intime India Private Limited (Registrar and Transfer Agent) for the purpose of providing Remote e-voting facility to the unitholders.
  4. Unitholders are requested to read the instructions printed in the Notice for exercising their vote. Unitholders can exercise their vote on any or all of the items of business specified in the Notice.
  5. As the EM shall be conducted through OAVM, the facility for appointment of proxy by the unitholders is not available for this EM, and hence, the proxy form and attendance slip including route map is not annexed.
  6. **The explanatory statement setting out material facts, relating to business to be transacted at the extraordinary meeting is provided under Annexure A.**
  7. The transaction document dated December 17, 2021 (“**Transaction Document**”) pursuant to the provisions of Regulations 19(5) and 19(6) of the Securities and Exchange Board of India (Real Estate Investment Trusts) Regulations, 2014, as amended, is

annexed hereto as **Annexure D** and is also available at the investor relations page of Brookfield India REIT website ([www.brookfieldindiareit.in](http://www.brookfieldindiareit.in)).

8. Unitholders should read this notice and the explanatory statement together with the Transaction Document.
9. Valuation reports, each issued by SVEE Valuation and Advisory LLP and Mr. Shubhendu Saha, independent valuers, received in connection with the N2 Acquisition are annexed hereto as Schedule V of the Transaction Document and are available at the investor relations page of Brookfield India REIT website ([www.brookfieldindiareit.in](http://www.brookfieldindiareit.in)).
10. Kotak Mahindra Capital Company Limited issued a fairness opinion to the independent directors of the Manager to the Brookfield India REIT, and opined that, subject to the assumptions and limitations of the scope, the proposed value of the N2 Acquisition based on the recommendations set out in the valuation reports is fair, from a financial point of view, to the public Unitholders of the Brookfield India REIT. Further, it may be noted that Kotak Mahindra Capital Company Limited and its affiliates have in the past provided various services (including financing through its affiliates), to the Brookfield India REIT, the targets and their respective affiliates, and may continue to provide such services in the future.
11. Relevant documents referred to in the accompanying Notice, if any, are open for inspection by the Unitholders by mentioning the name, demat account number, e-mail id, mobile number to [reit.compliance@brookfield.com](mailto:reit.compliance@brookfield.com).
12. The facility of participation at the EM through VC/OAVM will be made available to atleast 1,000 unitholders on a first come first served basis as per the SEBI Circular no. SEBI/HO/DDHS/DDHS\_Div2/P/CIR/2021/697 dated December 22, 2021 read with SEBI circular no. SEBI/HO/DDHS/DDHS/CIR/P/2020/102 dated June 22, 2020.
13. The facility for joining the meeting shall be kept open 15 minutes before the time scheduled to start the EM and shall not be closed until the expiry of 15 minutes after such scheduled time.
14. Unitholders connecting from mobile devices or tablets or through laptops connecting via mobile hotspot may experience audio/visual loss due to fluctuation in their network. It is therefore recommended to use stable Wi-Fi or LAN connection to mitigate any kind of aforesaid glitches. Further, the unitholders are encouraged to join the meeting through laptops/tablets/desktops instead of mobile phone due to connectivity issues.
15. Unitholders are requested to address all correspondence, including distribution matters, on the email Id [reit.compliance@brookfield.com](mailto:reit.compliance@brookfield.com).
16. A copy of this notice is available on the website of Brookfield India REIT viz <https://www.brookfieldindiareit.in>, and may also be accessed from the relevant section of the websites of the stock exchanges i.e. BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com), respectively. The EM Notice is also available on the website of Link Intime at [instavote.linkintime.co.in](http://instavote.linkintime.co.in).
17. Unitholders who have not registered their mobile numbers, e-mail addresses and Permanent Account Number so far are requested to register with their respective depository participants for receiving all communications including annual reports, half yearly reports, valuation reports, notices, circulars, etc. from the Manager, on behalf of Brookfield India REIT, electronically and also for the smooth remote e-voting process.

## **18. PROCEDURE TO RAISE QUESTIONS/ SEEK CLARIFICATIONS WITH RESPECT TO THE NOTICE:**

As the EM is being conducted through OAVM, for the smooth conduct of proceedings of the EM, unitholders are encouraged to express their views/ send their queries in advance, mentioning their name demat account number, e-mail id, mobile number to [reit.compliance@brookfield.com](mailto:reit.compliance@brookfield.com). Only questions / queries received by the Manager on or before 5.00 p.m. on Monday, January 10, 2022 shall be considered and responded during the EM and the remaining queries that remain unanswered at the EM will be appropriately responded by the Manager at the earliest post the conclusion of the EM.

## **19. INSTRUCTIONS FOR UNITHOLDERS TO SPEAK DURING THE EXTRAORDINARY MEETING**

Unitholders who would like to express their views/ask questions as a speaker at the EM may pre-register themselves by sending a request from their registered e-mail address mentioning their names, DP ID and Client ID, PAN and mobile number [reit.compliance@brookfield.com](mailto:reit.compliance@brookfield.com) between Saturday, January 08, 2022 (9 a.m. IST) to Monday, January 10, 2022 (5 p.m. IST). The “Manager” reserves the right to restrict the number of speakers depending on the availability of time for the EM.

- Unitholders will get confirmation on first cum first basis depending upon the provision made by the “Manager”.
- Unitholders will receive “speaking serial number” once they mark attendance for the meeting.
- Other unitholders may ask questions to the panelist, via active chat-board during the meeting.
- Please remember speaking serial number and start your conversation with panelist by switching on video mode and audio of your device.
- Unitholders are requested to speak only when moderator of the meeting/ management will announce the name and serial number for speaking.

## ANNEXURE – B

### **INSTRUCTIONS FOR PARTICIPATION IN THE EXTRAORDINARY MEETING THROUGH VC/OAVM THROUGH THE INSTAMEET PLATFORM OF OUR REGISTRAR AND TRANSFER AGENT**

1. Open the internet browser and launch the URL: <https://instameet.linkintime.co.in>
  - Select the “Brookfield India REIT” and ‘Event Date’ and register with your following details:
    - A. **Demat Account No. or Folio No.:** Enter your 16 digit Demat Account No.
      - Unitholders holding shares in CDSL demat account shall provide 16 Digit Beneficiary ID.
      - Unitholders holding shares in NSDL demat account shall provide 8 Character DP ID followed by 8 Digit Client ID.
    - B. **PAN:** Enter your 10-digit Permanent Account Number (PAN) (Unitholders who have not updated their PAN with the Depository Participant (DP)/Company shall use the sequence number provided to you, if applicable.
    - C. **Mobile No.:** Enter your mobile number.
    - D. **Email ID:** Enter your email id, as recorded with your DP/Company.

Click “Go to Meeting” (You are now registered for InstaMeet and your attendance is marked for the meeting).

### **INSTRUCTIONS FOR UNITHOLDERS TO VOTE DURING THE EXTRAORDINARY MEETING THROUGH INSTAMEET:**

Once the e-voting is activated by the scrutinizer/ moderator during the meeting, unitholders who have not exercised their vote through the remote e-voting can cast the vote as under:

1. On the Shareholders VC page, click on the link for e-Voting “Cast your vote”.
2. Enter your 16-digit Demat Account No. / Folio No. and OTP (received on the registered mobile number/ registered email Id) received during registration for InstaMeet and click on ‘Submit’.
3. After successful login, you will see “Resolution Description” and against the same the option “Favour/ Against” for voting.
4. Cast your vote by selecting appropriate option i.e., “Favour/Against” as desired. Enter the number of units (which represents no. of votes) as on the Cut-Off Date under ‘Favour/Against’.
5. After selecting the appropriate option i.e., Favour/Against as desired and you have decided to vote, click on “Save”. A confirmation box will be displayed. If you wish to confirm your vote, click on “Confirm”, else to change your vote, click on “Back” and accordingly modify your vote.
6. Once you confirm your vote on the resolution, you will not be allowed to modify or change your vote subsequently.

## ANNEXURE – C

### **INSTRUCTIONS FOR REMOTE E-VOTING FOR INDIVIDUAL UNITHOLDERS. THE UNITHOLDERS MAY USE ANY ONE METHOD**

***Unitholders having CDSL as their Depository: To follow the below process***

#### **METHOD 1 - If already registered for Easi/Easiest**

##### **Users who have registered for Easi/Easiest**

- i) Visit URL: <https://web.cdslindia.com/myeasi/home/login> or [www.cdslindia.com](http://www.cdslindia.com).
- ii) Click on New System Myeasi
- iii) Login with user id and password
- iv) After successful login, user able to see e-voting menu.
- v) Click on the Link Intime/Brookfield India REIT to cast your vote

**OR**

##### **Users not registered for Easi/Easiest**

- i) The option to register is available at <https://web.cdslindia.com/myeasi/Registration/EasiRegistration>
- ii) Proceed with completing the required fields.
- iii) Post registration, user will be provided Login ID and password.
- iv) After successful login, user able to see e-voting menu.
- v) Click on the Link Intime/Brookfield India REIT to cast your vote.

#### **METHOD 2 - By directly visiting the e-voting website of CDSL**

- i) Visit URL: <https://www.cdslindia.com/>
- ii) Go to e-voting tab
- iii) Enter Demat Account Number and PAN No.
- iv) System will authenticate the user by sending OTP on registered Mobile and Email as recorded in Demat Account
- v) After successful authentication, user will be provided with Link Intime link where the e-voting is in progress.

***Unitholders having NSDL as their Depository: To follow the below process***

#### **METHOD 1 - If registered for NSDL IDeAS facility**

##### **Users who have registered for NSDL IDeAS facility:**

- i) Visit URL: <https://eservices.nsdl.com> and click on “Beneficial Owner” icon under “Login”.
- ii) Enter user id and password. Post successful authentication, click on “Access to e-voting”
- iii) Click on Brookfield India REIT or “Link Intime” and you will be redirected to Link Intime website for casting the vote during the remote e-voting period.

**OR**

##### **User not registered for IDeAS facility:**

- i) To register, click on the link <https://eservices.nsdl.com> or <https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp>
- ii) Proceed with completing the required fields
- iii) Post registration, user will be provided Login ID and password.
- iv) After successful login, click on “Access to e-voting”.

- v) Click on Brookfield India\_REIT or Link Intime and you will be redirected to Link Intime website for casting the vote during the remote e-voting period.

### **METHOD – 2 By directly visiting the e-voting website of NSDL**

- i) Visit URL: <https://www.evoting.nsdl.com/>
- ii) Click on the icon “Login” which is available under ‘Shareholder/Member’ section
- iii) Enter User ID (i.e., your sixteen digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen
- iv) Post successful authentication, you will be re-directed to NSDL depository site wherein you can see e-voting page.
- v) Click on Brookfield India REIT or Link Intime name and you will be redirected to Link Intime website for casting your vote during the remote e-Voting period.

### **METHOD – 3 - Login through depository participants:**

- i) Individual unitholders can also login using the login credentials of your demat account through your depository participant registered with NSDL/CDSL for e-voting facility.
- ii) After Successful login, unitholder will be able to see e-Voting option.
- iii) Click on e-voting option, unitholder will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature.
- iv) Click on Brookfield India REIT or Link Intime, unitholder will be redirected to Link Intime website for casting their vote during the remote e-Voting period.

### **HELPDESK FOR INDIVIDUAL UNITHOLDERS FACING TECHNICAL ISSUE**

**CDSL** - Write to CDSL at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact at 022- 23058738 and 022-23058542-43.

**NSDL** - Write to NSDL at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or call at toll free no.: 1800 1020 990 and 1800 22 44 30

**Important note:** Unitholders who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at depository/ depository participants website.

### **INSTRUCTIONS FOR UNITHOLDERS FOR REMOTE E-VOTING FOR UNITHOLDERS OTHER THAN INDIVIDUAL UNITHOLDERS:**

#### **STEP 1 - Registration**

1. Go to <https://instavote.linkintime.co.in>
2. Click on Sign up under “Corporate Body/ Custodian/Mutual Fund”
3. Fill up your entity details and submit the form.
4. A declaration form and organization ID is generated and sent to the Primary contact person email ID (which is filled at the time of sign up at S. No. 2 above). The said form is to be signed by the Authorised Signatory, Director, Company Secretary of the entity & stamped and sent to [insta.vote@linkintime.co.in](mailto:insta.vote@linkintime.co.in).
5. Thereafter, Login credentials (User ID; Organisation ID; Password) will be sent to Primary contact person’s email ID.
6. While first login, entity will be directed to change the password and login process is completed.

## STEP 2 – Investor Mapping - Individual

1. Go to <https://instavote.linkintime.co.in> and login with credentials as received in Step 1 above.
2. Click on “Investor Mapping” tab under the Menu Section
3. Map the Investor – Entity needs to provide the following details:
  - A. Entity’s demat details
    - *Members holding shares in NSDL demat account shall provide 8 Character DP ID followed by 8 Digit Client ID i.e., IN00000012345678*
    - *Members holding shares in CDSL demat account shall provide 16 Digit Beneficiary ID.*
  - B. Enter full Name of the entity
  - C. Enter your 10 digit alpha-numeric PAN issued by Income Tax Department.
  - D. Attach Board resolution or Power of Attorney. File Name for the Board resolution/Power of Attorney shall be – DP ID and Client ID. Further, Custodians and Mutual Funds shall also upload specimen signature card.
4. Click on Submit button and investor will be mapped now.
5. The same can be viewed under the “Report Section”.

## STEP 3 – Voting through remote e-voting

The corporate unitholder can vote by two methods, once remote e-voting is activated:

### METHOD 1 - VOTES ENTRY

1. Login with credentials generated through registration in Step 1
2. Click on ‘Votes Entry’ tab under the Menu section.
3. Event No. will be available on the home page of Instavote before the start of remote e-voting. Enter Event No. for which you want to cast vote;
4. Enter ‘16 digit Demat Account No.’ for which you want to cast vote.
5. Refer the Resolution description and cast your vote by selecting your desired option ‘Favour / Against’ (If you wish to view the entire Resolution details, click on the ‘**View Resolution**’ file link).
6. After selecting the desired option i.e., Favour / Against, click on ‘Submit’.
7. A confirmation box will be displayed. If you wish to confirm your vote, click on ‘Yes’, else to change your vote, click on ‘No’ and accordingly modify your vote. (Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).

**OR**

### VOTES UPLOAD:

1. Login with credentials.
2. Alternatively, you will be able to see the notification for e-voting in inbox.
3. Select ‘**View**’ icon for ‘**Brookfield India REIT / Event number**’. E-voting page will appear.
4. Download sample vote file from ‘Download Sample Vote File’ option; Cast your vote by selecting your desired option ‘Favour / Against’ in excel and upload the same under ‘Upload Vote File’ option.
5. Click on ‘Submit’. ‘Data uploaded successfully’ message will be displayed. (Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).

**Note:**

1. The non-individual unitholders will only be able to view the units on the portal once remote e-voting is activated.
2. The non-individual unitholders who are already registered on the InstaVote platform, can login through their user ID and password.

**Helpdesk for institutional unitholders & e-voting service provider is LINKINTIME.**

In case **unitholders for other than individuals** have any queries regarding e-voting, they may refer the **Frequently Asked Questions ('FAQs')** and **InstaVote e-voting manual** available at <https://instavote.linkintime.co.in>, under **Help** section or send an email to [enotices@linkintime.co.in](mailto:enotices@linkintime.co.in) or contact on: - Tel: 022-4918 6000.

**GENERAL INSTRUCTIONS:**

The Unitholders are provided with the facility to cast their vote remotely on all resolutions set forth in this notice through Remote e-voting platform provided by Link Intime India Private Limited.

- i) The Remote e-voting facility shall be available during the following period:
  - a) Day, Date and time of commencement of Remote- e voting: Tuesday, January 11, 2022 at 9:00 am.
  - b) Day, date time of end of remote e-voting: Thursday, January 13, 2022 at 5:00 pm.
- ii) The voting rights of the unitholders holding units, in respect of e-voting shall be reckoned in proportion to their units in the unit capital as on the Cut-Off Date being Friday, January 07, 2022. A person who is not a unitholder as on the Cut-Off Date should treat Notice of this meeting for information purposes only.
- iii) The Remote e-voting will not be allowed beyond the aforesaid date and time and the e-voting module shall be disabled by Link Intime upon expiry of aforesaid period.
- iv) **Details of person to be contacted for issues relating to e-voting (helpline):**  
Mr. Nihar Kudaskar - Associate – Technology Group, Link Intime India Private Limited, Unit: Brookfield REIT, C-101, 247 Park, LBS Marg, Vikhroli West, Mumbai – 400 083, +91 22 49186000 (Extn: 2711) and [enotices@linkintime.co.in](mailto:enotices@linkintime.co.in).
- v) The Board of Directors of Manager has appointed Mr. Maneesh Gupta (Membership No. F 4982 and C. P. No. 2945), a Company Secretary in Practice, as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- vi) The non-individual unitholders who have not registered themselves on the Link Intime portal (e-service provider) for remote e-voting facility but are participating in the EM and voting on the day of EM shall forward/email the copy of the board resolution/power of attorney on the date of extraordinary meeting to scrutinizer i.e., Mr. Maneesh Gupta to [guptamaneeshcs@gmail.com](mailto:guptamaneeshcs@gmail.com).
- vii) The Scrutinizer's decision on the validity of the vote shall be final.
- viii) Once the vote on a resolution stated in this notice is cast by unitholder through remote e-voting, the unitholder shall not be allowed to change it subsequently and such e-vote

shall be treated as final. The unitholders who have cast their vote by remote e-voting may also attend the EM, however such unitholder shall not be allowed to vote again during the EM.

- ix) The Scrutinizer after scrutinizing the votes cast by remote e-voting and e-voting during the EM will make a consolidated scrutinizer's report and submit the same forthwith not later than 48 hours of conclusion of the EM to the Chairperson of the Manager or a person authorized by him in writing, who shall countersign the same.
- x) The results declared along with the consolidated scrutinizer's report shall be hosted on the website of the Brookfield India REIT i.e. <https://www.brookfieldindiareit.in> and on the website of Link Intime India Private Limited i.e., <https://instavote.linkintime.co.in>. The results shall simultaneously be communicated to BSE Limited (BSE) and the National Stock Exchange of India Limited (NSE).
- xi) The resolutions shall be deemed to be passed at the registered office of the Manager on the date of the EM, subject to receipt of the requisite number of votes in favour of the resolutions.

## **INFORMATION AT GLANCE**

<b>Particulars</b>	<b>Details</b>
Time and Date of EM	4:30 pm Friday, January 14, 2022
Mode	Video Conferencing and other audio-visuals means Participation through video conferencing
Helpline number for VC participation	Contact No. – 022 49186175 Email id – <a href="mailto:instameet@linkintime.co.in">instameet@linkintime.co.in</a>
Cut-off date for e-voting	January 07, 2022
E-voting start time and date	9:00 am, Tuesday, January 11, 2022
E-voting end time and date	5:00 pm, Thursday, January 13, 2022
EVENT No.	210526
Last date of sending question/queries in respect to notice	5:00 pm, Monday, January 10, 2022
Name, address and contact details of Registrar and Transfer Agent and e-voting service provider	Mr. Nihar Kudaskar - Associate – Technology Group Link Intime India Pvt. Ltd, C 101, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai - 400083 Email ID: <a href="mailto:enotices@linkintime.co.in">enotices@linkintime.co.in</a> Contact No. +91 22 49186000 (Extn: 2711)